

**Date** Thursday, 31 January 2019 at 9.30 am  
**Venue** Kardi Munaintya, Ground Floor, 50 Flinders Street, Adelaide  
**IN ATTENDANCE:** **Commission members** – Michael Lennon (Chair), Helen Dyer, Allan Holmes, Craig Holden, Sally Smith, Ex-Officio.  
**DPTI Staff** Wiebke Billows, Jessie Surace, Anita Allen  
**Guests** Richard Dennis

Agenda No.	Item	Presenter
1.0	<b>GENERAL BUSINESS</b>	
1.1	Welcome and apologies	Chair
1.2	Declaration of Conflict of Interest / Gifts & Benefits	Chair
1.3	Actions register	
1.4	Chair's report	Chair
1.5	Members Update	All
1.6	Confirmation of Minutes – 17 January 2019	Chair
1.7	Review of SCAP Minutes for Noting – NIL	Chair
2.0	<b>CORRESPONDENCE</b>	
	NIL	
3.0	<b>MATTERS FOR ADVICE TO MINISTER</b>	
	NIL	
4.0	<b>MATTERS FOR DECISION</b>	
	NIL	
5.0	<b>MATTERS FOR NOTING</b>	
5.1	SPC Communications and Engagement Report	Emma Williams
5.2 C	Code validity	Anita Allen, Richard Dennis
6.0	<b>ANY OTHER BUSINESS</b>	
7.0	<b>MEETING FINALISATION</b>	
7.1	Meeting Evaluation	Sally Smith
7.2	<b>MEETING CLOSE</b>	
	<b>Strategic Planning Session - Continued</b>	Allan Holmes
	<b>FINISH</b>	