



Minutes of Meeting

Meeting No. 41

Date	Friday, 16 August 2019 at 10.00am
Venue	Kardi Munainty Meeting Room, Ground Floor, 50 Flinders Street, Adelaide
Members	Michael Lennon (Chair), Helen Dyer, Craig Holden, Allan Holmes, Sally Smith (Ex Officio)
In Attendance	Sara Zuidland, Alison Gill, Emma Williams (DPTI)
DPTI Presenters	Anita Allen, Kellie Furey, Jason Bailey, Greg Slattery.
External Presenters	David Cooke (City Collective)

1. GENERAL BUSINESS

1.1. Welcome and apologies

Nil apologies

1.2. Declaration of conflict of Interest/ Gifts and Benefits

Michael Lennon declared a gift (bottle of wine) presented for his presentation at the UDIA conference on 15 August 2019. This has been recorded in the SPC Gifts and Benefits Register.

1.3. Actions Register

The State Planning Commission (Commission) noted the status of the Action items.

1.4. Chair's Report

The Commission noted the Chair's update.

1.5. Members' Update

Members provided an update on engagement activities.

1.6. Confirmation of SPC Minutes and Confidential Minutes

The Minutes and Confidential Minutes of the 1 August 2019 meeting were confirmed as a true and accurate record.

1.7. SCAP Minutes and Confidential Minutes for noting

The Commission noted the SCAP Minutes and Confidential Minutes of the 8 August 2019 meeting.

2. CORRESPONDENCE

2.1. Minister for Planning – Performance Indicators Scheme

The Commission noted the incoming correspondence.



2.2. SA Heritage Council – 2018-19 Inquiry into Heritage Reform

The Commission noted the incoming correspondence.

2.3. Property Council – Supply of Industrial Employment Land

The Commission noted the incoming correspondence.

2.4. GAROC – Consideration of Draft LGA Paper on Heritage and Planning Reform

The Commission noted the incoming correspondence.

3. MATTERS FOR ADVICE TO MINISTER

3.1. Amendment to Ministerial Building Standard MBS 004 – Swimming Pool Safety

Anita Allen addressed the Commission on the report.

The Commission noted the report.

The Commission resolved to:

1. Endorse amendments made to Ministerial Building Standard MBS 004 to differentiate between the safety features a swimming pool built before 1993 must have (and which must be maintained); and those that a swimming pool must have when a prescribed event occurs (property being sold).
2. Provide advice to the Minister for Planning that the amended Ministerial Building Standard is in a form suitable for publication under section 80 of the *Planning, Development and Infrastructure Act 2016* (PDI Act).

4. MATTERS FOR DECISION

4.1. Initiation of Phase 2 and 3 of the Planning and Design Code

This item was considered in confidence, and is included in the SPC Confidential Minutes dated 16 August 2019.

4.2. Draft 2018-19 SPC Annual Report

Alison Gill addressed the Commission on the report.

The Commission noted the report.

The Commission resolved to:

1. Endorse the draft 2018-19 State Planning Commission Annual Report;
 2. Note the draft includes unaudited financial statements;
 3. Note that the Commission budget resources are limited to the items listed in the Annual Report;
- and



4. Authorise the Chair to certify the audited financial statements following receipt, and provide a copy of the final 2018-19 Annual Report to the Minister for Planning on or before 30 September 2019.

5. MATTERS FOR NOTING

5.1. Arthur/Mary Street Precinct Urban Design Study Report

David Cooke from the City Collective addressed the Commission on the report.

The Commission noted the report.

5.2. SPC Communications and Engagement report

Emma Williams addressed the Commission on the report.

The Commission noted the report.

5.3. People & Neighbourhoods Discussion Paper

The Chair and Emma Williams provided a verbal update on the Discussion Paper.

The Commission noted the report.

The Commission agreed to delegate to the Chair the approval of the Discussion Paper.

6. ANY OTHER BUSINESS

6.1. Ex-Officio Report – Finance (April-June 2019)

Sally Smith advised that the Finance Update in the Ex-Officio report included in the 1 August 2019 agenda listed incorrect amounts for YTD Actuals. In alignment with the SPC Annual Report, costs that are covered by DPTI for the Governance Unit, office accommodation and contract for services have been removed. The YTD Actuals for the Commission and its committees are:

Expenditure Item	YTD Actual
SPC remuneration	\$462,399.64
SPC supplies and services	\$30,568.00
SCAP remuneration	\$318,954.87
SCAP supplies and services	\$18,895.00
Building Committee	\$4,066.84

The Commission noted the update.



7. MEETING FINALISATION

7.1. Meeting Evaluation

Helen Dyer evaluated the meeting.

7.2. Next Meeting

Thursday, 5 September 2019 at 9.30am at 50 Flinders Street, Adelaide.

7.3. Confirmation of the Minutes of the Meeting

The Commission resolved that the Minutes of this meeting held today be confirmed.

7.4. Meeting close

The Chair thanked all in attendance and declared the meeting closed at 2.52 pm.

Confirmed as a true and accurate record:

A handwritten signature in cursive script that reads "Michael Lennon".

Michael Lennon

Chair

16 August 2019