



**Government
of South Australia**

STATE PLANNING COMMISSION

2018-19 Annual Report

STATE PLANNING COMMISSION

Level 5, 50 Flinders Street, ADELAIDE 5000

GPO Box 1518, ADELAIDE 5001

<https://www.saplanningcommission.sa.gov.au/>

Contact phone number: 08 7109 7466

Contact email: saplanningcommission@sa.gov.au

ISSN: enter ISSN

Date presented to Minister: 30 September 2019

To:

Stephan Knoll MP

Minister for Planning

This annual report will be presented to Parliament to meet the statutory reporting requirements of the *Planning, Development and Infrastructure Act 2016* and the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of the STATE PLANNING COMMISSION by:

Michael Lennon

Chair

Date 30 September 2019

Signature

A handwritten signature in cursive script that reads "Michael Lennon". The signature is written in black ink and is positioned above a horizontal line.

From the Commission Chair

The State Planning Commission is a non-partisan and overarching body that provides advice and leadership on planning and development in South Australia.

Together with the Department of Planning, Transport and Infrastructure, significant progress has been made towards delivering the State Government's bold planning reform agenda in 2018-19.

Specifically, the State Planning Commission has achieved the following important milestones:



- Drafted and consulted on the first 16 State Planning Policies, which came into effect on 31 January 2019 and set the overarching ambition for the State's planning system;
- Released a Commission practice direction and toolkit on how engagement under the Community Engagement Charter is to be undertaken ensuring South Australians are involved in the setting of policy for the new planning system;
- Released and consulted on several discussion papers to support the new Planning and Design Code (the Code) including three policy discussion papers on Integrated Transport, Natural Resources and the Environment, and the Productive Economy as well as policy papers and guides on Design in the Planning System, and Heritage and Character;
- Developed and announced the phased implementation program of the new Planning and Design Code, and conducted statutory consultation on Phase One (Land Not Within Council Areas) of the Code;
- Developed Practice Directions to support the Code, which came into effect in land outside of council boundaries on 1 July 2019.
- Developed and consulted on five Ministerial Building Standards to improve the quality and safety of building work across the State and provide clearer building rules under the National Construction Code;
- Advised the Minister in relation to the establishment of planning agreements and pilot Joint Planning Boards.
- Commenced work on improving the quality of residential infill through a series of Commission sponsored workshops and forums; and
- Together with the Department of Planning, Transport and Infrastructure, received more than 1000 submissions on planning reform, conducted more than 150 engagement events, and travelled more than 45,500km to visit councils and out-of-council regions.

2018/19 has also been extremely busy for the Commission and its Committees more broadly, with the following outputs:

- Recalibrated the Commission's membership for the second phase of the reform program;
- Oversaw the development of the Code and its first stage of activation;
- Released a number of policy and consultation papers;

- Held a wide range of consultation and engagement activities;
- Engaged SA's universities on the future of tertiary education for planners through a Commission sponsored forum;
- Commenced work on several new projects with a focus on metropolitan growth management and housing affordability;
- Completed a review of SCAP including improved transparency measures such as opening SCAP meetings to members of the public and also making meeting agendas and minutes for Crown items available to the public on the SCAP website;
- Through SCAP, assessed over 295 land use applications with a development cost of \$1.846 billion (FY2018/19), supporting state significant private investment and enhancing our city's liveability through residential apartments, commercial and retail projects, mixed-use development along public transit corridors and new business opportunities in both regional and out of councils areas;
- SCAP also provided planning advice to the Minister for 183 crown development applications with a development cost of \$4.161 billion (FY2018/19), supporting state infrastructure investment, including educational facilities, fire stations, hospitals, ports and renewable energy projects, which improve community facilities and diversify local economies through new jobs and services; and
- The Building Committee provided advice on a range of building regulatory matters to benefit the industry and community.

In achieving these results, the Commission has established a firm base for the delivery of the Planning and Design Code by July 2020 and made sound progress towards delivering a better planning system for all South Australians.



Michael Lennon

Chair

State Planning Commission

Contents

Contents	5
Overview: about the State Planning Commission	6
Our strategic focus	6
Our organisational structure	6
Legislation administered by the agency	7
The Commission’s performance	8
Performance at a glance.....	8
Employment opportunity programs.....	12
Agency performance management and development systems	12
Work health, safety and return to work programs.....	13
Executive employment in the agency	14
Financial performance	15
Financial performance at a glance.....	15
Consultants disclosure	15
Contractors disclosure	15
Other financial information	15
Risk management	16
Risk and audit at a glance.....	16
Fraud detected in the agency	16
Strategies implemented to control and prevent fraud.....	16
Whistle-blowers disclosure	16
Reporting required under any other act or regulation	17
Reporting required under the <i>Carers’ Recognition Act 2005</i>	19
Public complaints	20
Number of public complaints reported	20
Service improvements for period	22
Appendix: Audited financial statements 2018-19	23

Overview: about the State Planning Commission

Our strategic focus

Our Purpose	<p>As the State's principal planning advisory and development assessment body established under the <i>Planning, Development and Infrastructure Act 2016</i>, the State Planning Commission is accountable to the Minister for Planning for the administration of the Act and to further the Act's objects and principles.</p> <p>The Commission's role is to Act in the best interests of all South Australians in promoting the objects of the Act, to encourage state-wide economic growth, to support liveability in ways that are ecologically sustainable, and to meet the needs and expectations, and reflect the diversity, of the State's communities by creating an effective, efficient and enabling system. As a statutory authority, the Commission exists for a public purpose, and is required to both comply with and to implement government policy and existing legislation.</p>
Our Goal	<p>To deliver an outstanding planning system that:</p> <ul style="list-style-type: none"> • Engages and serves the citizens of South Australia in building prosperous communities; • Is based on evidence and research; • Leads to effective stewardship of the State's assets and resources; and • Is ambitious, enterprising and aspirational.
Our Principles	<p>The State Planning Commission will:</p> <ul style="list-style-type: none"> • Act lawfully; • Act impartially; • Maintain the confidence of Government, the Parliament and the community; • Work across government and with business and community; and • Deliver results.

Our organisational structure

The State Planning Commission was established on 1 April 2017.

The current membership of the State Planning Commission as at 30 June 2019:

Michael Lennon, Chair – 1 November 2018 – 31 October 2021

Helen Dyer, Member – 1 November 2018 – 31 October 2021

Craig Holden, Member – 1 November 2018 – 31 October 2021

Allan Holmes, Member – 30 May 2017 – 29 May 2020

Sally Smith, Ex-Officio – 29 May 2017 – 28 May 2020

A total of 24 Commission meetings were held during the 2018-19 financial year.

On 1 August 2017 the State Planning Commission established two committees:

- The State Commission Assessment Panel (SCAP), to continue the assessment functions formerly undertaken by the Development Assessment Commission (DAC). A total of 31 SCAP meetings were held during the 2018-19 financial year.
- The Building Committee, an advisory and assessment body whose members are appointed by SPC under the *Planning, Development and Infrastructure Act 2016*. The committee has membership from the former Building Advisory Committee (BAC) and Building Rules Assessment Commission (BRAC). A total of 12 Building Committee meetings were held during the 2018-19 financial year.

Legislation administered by the agency

Planning, Development and Infrastructure Act 2016

Planning, Development and Infrastructure (General) Regulations 2017

Planning, Development and Infrastructure (Transitional Provisions) Regulations 2017

Planning, Development and Infrastructure (Accredited Professionals) Regulations 2019

Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019

Planning, Development and Infrastructure (Swimming Pool Safety) Regulations 2019

Development Act 1993

Development Regulations 2008

The Commission's performance

Performance at a glance

In accordance with the Commission's 2019-20 Strategic Plan there are 5 key priorities as listed below:

Key priorities	Commission's contribution
1. Implementing the New Planning System	<p>1. Publish State Planning Policies and Discussion Papers</p> <p>The Commission conducted 10 weeks' statutory consultation on the draft State Planning Policies in late 2018, which were subsequently adopted by the Minister and approved by the Governor in January 2019.</p> <p>2. Roll out the Code by 2020</p> <p>The Commission progressed the Planning and Design Code, which will be the cornerstone of South Australia's new planning system and the single source of planning policy for assessing development applications across the state. Multiple discussion papers were released for consultation; drafting and testing of the Code library content was completed; and 8 weeks' statutory consultation on Phase One of the Code was conducted with this phase finalised for release on 1 July 2019.</p> <p>3. Report of the Performance of the System</p> <p>A Performance Indicators discussion paper was released with feedback used to define a new System Indicators Scheme. This Scheme will describe the measures of development, from early proposal stages to completion, with data and statistics obtained from the ePlanning platform. The Commission endorsed the Scheme for the Minister's approval in May 2019.</p>
2. Leading on Planning Policy	<p>Develop Policy On:</p> <p>1. Monitoring and Management of Land Supply in Greater Adelaide</p> <p>A new key project of the State Planning Commission is the development of a Metropolitan Growth Management program (MGM). The MGM will utilise population projections, land consumption trends and infrastructure capacity to provide a 10 year program that identifies:</p> <ul style="list-style-type: none"> • projected development demand; • the development supply options; • the infrastructure capacity of regions; and

	<ul style="list-style-type: none"> • the need for new growth precincts. <p>The first stage of the MGM, which commenced in March 2019, is a Southern Pilot in partnership with the City of Onkaparinga, which will help inform future stages of the MGM for metropolitan Adelaide.</p> <p>2. Infill Impacts in Established Suburbs</p> <p>The Commission convened a Residential Infill Forum to hear from industry experts involved in the development of residential infill housing across Adelaide in May 2019. The forum provided the Commission with a greater understanding of the build process in terms of delivering housing product, to assist in the developing improvements to infill policy as part of the Planning and Design Code.</p> <p>The Commission has also spoken to a wide range of other stakeholders about the concerns and possible improvements in areas impacted by infill, including industry groups, state agencies, council Mayors, Elected Members and planning staff as well as community and resident groups.</p> <p>3. Rural Living and Peri-Urban Settlement</p> <p>The Commission progressed policy reform around rural mixed use and value add in readiness for Phase Two (Regional Council areas) of the Planning and Design Code.</p> <p>The Commission is focused on three key areas for rural value add reform, namely:</p> <ul style="list-style-type: none"> • Value adding and diversification – promote value adding, including tourism experiences, processing, packaging, sale of produce, wineries, distilleries etc. • Adaptive reuse - remove red tape for a change of use and make it easier to repurpose existing buildings. • Scaling up – making it easier to scale up and for businesses to grow. <p>4. Demographic Forecasts as the Basis for Good Planning</p> <p>The population of South Australia continues to grow and its composition is changing. The state government prepares population projections every five years, following the release of the <u>Census of Population and Housing</u> published by the Australian Bureau of Statistics (ABS). <u>Population projections for</u></p>
--	--

	<p>the period 2016-41 were released by DPTI in 2019 and help to estimate the size, age structure and distribution of South Australia's population in the future. These projections are fundamental to the Commission's considerations on urban, transport and infrastructure planning.</p>
<p>3. Administering the Act</p>	<p>1. Continually Improving the Operation of SCAP and the Building Committee</p> <p>The Commission reviewed the operations of SCAP and implemented new transparency measures as part of that process. Members of the public can now attend SCAP hearings, and the agenda reports and attachments for Crown Developments are now made available online.</p> <p>In accordance with the Building Committee's Terms of Reference, the Commission will review the performance of the Building Committee on an annual basis. This review is scheduled for October 2019.</p> <p>2. Ensure Sound Governance of the Commission</p> <p>The Commission:</p> <ul style="list-style-type: none"> • Established a governance charter and policies to provide a governance framework for its operations, and continues to review this documentation. • Established a Service Level Agreement with DPTI. • Reviewed and updated its Strategic Plan and subordinate plans for risk and communications. • Established a process to review performance at six-monthly intervals against the strategic plan and the statutory obligations of the Commission. <p>3. Fulfil obligations Under the Act</p> <p>The Commission's charter is to act in the best interests of all South Australians, promoting the principles outlined in the <i>Planning, Development and Infrastructure Act 2016</i> to encourage state-wide economic growth and support live-ability.</p> <p>Specifically, the Commission has:</p> <ul style="list-style-type: none"> • Implemented a project framework for a rolling departmental work program and individual project plans;

	<ul style="list-style-type: none"> • Delivered the first generation Community Engagement Charter; • Consulted on and implemented the State Planning Policies; • Consulted on the development of the Planning and Design Code and the Phase One of the Code in outback areas of South Australia • Advised the Minister in relation to the establishment of planning agreements and pilot Joint Planning Boards. <p>A complete list of the Commission's responsibilities and functions under the Act is available on the SA Planning Portal.</p>
<p>4. Integrating and Coordinating Planning Activities</p>	<p>1. Align the Provision of Infrastructure with Metropolitan Growth</p> <p>Providing the necessary infrastructure to support growth is vitally important. The Commission is looking to guide the deployment of infrastructure in the most efficient and cost effective way. The MGM program, commenced in March 2019, is providing the Commission with information to make evidence based decisions about the need for new growth areas and precincts across greater Adelaide, in addition to the sequenced availability of infrastructure to support new growth and consideration about the different types of supply.</p> <p>2. Facilitate Green Infrastructure in Adelaide</p> <p>The Commission recognises the value of Water Sensitive Urban Design (WSUD) and Green Infrastructure (GI) in creating cooler, more liveable and economically viable neighbourhoods and has reviewed current policies and identified opportunities for improvement in stormwater management; tree canopy and green cover; site permeability; deep soil zones; green roofs and walls, and rain water tanks. These will be proposed and consulted as part of the Code.</p> <p>3. Enable the Growth of Renewable Energy</p> <p>The Commission explored options to update existing planning policies to ensure they keep pace with the rapidly changing technology that underpins renewable energy generation including large-scale wind and solar developments, pumped-hydro and battery storage projects as well as a range of emerging technologies such as geo-thermal, hydrogen and biofuels. These</p>

	policies will be released via a discussion paper and consulted as part of the Code in FY2019/20.
5. Engaging South Australians	<p>1. Commission to Engage the South Australian Community on the Implementation of these Priorities</p> <p>The Commission together with the Department of Planning, Transport and Infrastructure have received more than 1000 submissions on the reform program, conducted over 150 engagement events in 2018-19 and travelled more than 45,000km to ensure regional audiences are informed of state-wide planning changes.</p>

Employment opportunity programs

The State Planning Commission does not employ staff. The staff who undertake the work of the Commission are employed through DPTI.

Agency performance management and development systems

Performance management and development system	Performance
State Planning Commission Review	Since the <i>Planning, Development and Infrastructure Act 2016</i> was introduced, elements of the new system have been, and will continue to be delivered in a coordinated way until fully operational in 2020.
Commission Chair one on one with Commission Members	The Chair held one on one conversations with each member and the Ex Officio member during this reporting period.
Commission Review of SCAP	The Commission completed a review of SCAP operations to ensure contemporary practices and decision making continue as the new planning system is implemented.
Employees of DPTI supporting the Commission undertake performance management and development through DPTI processes.	The DPT annual report is available at www.dpti.sa.gov.au/annual_report

Work health, safety and return to work programs

Program name	Performance
The State Planning Commission comes under the work health, safety and rehabilitation programs of DPTI. DPTI reports on these programs in its annual report which can be found at www.dpti.sa.gov.au/annual_report	

Workplace injury claims	2018-19	2017-18	% Change (+ / -)
Total new workplace injury claims	N/A	N/A	N/A
Fatalities	N/A	N/A	N/A
Seriously injured workers*	N/A	N/A	N/A
Significant injuries (where lost time exceeds a working week, expressed as frequency rate per 1000 FTE)	N/A	N/A	N/A

*number of claimants assessed during the reporting period as having a whole person impairment of 30% or more under the Return to Work Act 2014 (Part 2 Division 5)

Work health and safety regulations	2018-19	2017-18	% Change (+ / -)
Number of notifiable incidents (<i>Work Health and Safety Act 2012, Part 3</i>)	N/A	N/A	N/A
Number of provisional improvement, improvement and prohibition notices (<i>Work Health and Safety Act 2012 Sections 90, 191 and 195</i>)	N/A	N/A	N/A

Return to work costs**	2018-19	2017-18	% Change (+ / -)
Total gross workers compensation expenditure (\$)	N/A	N/A	N/A
Income support payments – gross (\$)	N/A	N/A	N/A

**before third party recovery

Executive employment in the agency

The Commission does not employ staff. Those staff who undertake the work of the Commission are employed through DPTI.

Financial performance

Financial performance at a glance

The following is a brief summary of the overall financial position of the agency. The information is unaudited. Full audited financial statements for 2018-19 are attached to this report.

State Planning Commission and its Committees – Remuneration	\$785,421
Supplies and Services	\$59,845

Consultants disclosure

The Commission did not engage any consultants during 2018-19.

Contractors disclosure

The following is a summary of external contractors that have been engaged by the Commission, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

Contractors with a contract value below \$10,000

Contractors	Purpose	\$ Actual payment
MSS Security	Security services at SCAP meetings	\$4,200
Guardall Security	Security services at SCAP meetings	\$2,762
Dash Architects	Charles Sturt Commission Hearing Panel DPA	\$2,438
David O'Loughlin	Service at SCAP meeting on Crystal Brook Energy Park	\$2,120
	Total	\$11,520

Data for previous years is included with DPTI data.

Other financial information

Nil to report

Risk management

Risk and audit at a glance

Fraud detected in the agency

Category/nature of fraud	Number of instances
There were no instances of fraud detected in the activities undertaken by the Commission in this reporting period.	0

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

Strategies implemented to control and prevent fraud

The State Planning Commission operates under the State Planning Commission Members - Code of Conduct (the Code) adopted by the Minister under Schedule 3 of the *Planning, Development and Infrastructure Act 2016*. The Code requires Commission members to act in accordance with the Public Sector Code of Ethics and articulates the way in which each Commission member must carry out their functions with the highest ethical standards so as to maintain public confidence in the integrity of the Act.

Commission members are also bound by duties set out in the *Public Sector (Honesty & Accountability) Act 1991* including duties to act honestly and duties with respect to conflicts of interest. Policies and registers have been developed and implemented for the declaration and recording of gifts and benefits and conflicts of interest by Commission members.

Department of Planning, Transport and Infrastructure Officers providing support to the State Planning Commission are required to be familiar, and must comply with, the Code of Conduct for the South Australian Public Sector and obligations arising from the *Public Sector Act 2009* and the *Public Sector (Honesty & Accountability) Act 1991* as well as other guidance including the *Independent Commissioner Against Corruption Act 2012*.

Data for previous years is included with DPTI data.

Whistle-blowers disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Whistleblowers Protection Act 1993*:

0

Data for previous years is included with DPTI data.

Reporting required under any other act or regulation

Act or Regulation	Requirement
<p><i>Planning, Development and Infrastructure Act 2016</i></p> <p><i>Planning, Development and Infrastructure (General) Regulations 2017</i></p>	<p>5—Annual report—Commission</p> <p>For the purposes of section 32(2) of the Act, an annual report of the Commission must also contain the following information:</p> <p>(a) information about any strategic or other similar objective adopted by the Commission for the coming year or years;</p> <p>(b) information about the extent to which the principles referred to in section 14 of the Act are being reflected in the planning system established under the Act;</p> <p>(c) information about—</p> <p>(i) any performance targets set under Schedule 4 of the Act during the relevant financial year; and</p> <p>(ii) the work of the Commission under clause 1 of Schedule 4 of the Act during the relevant financial year;</p> <p>(d) information about any review under clause 3 of Schedule 4 of the Act concluded during the relevant financial year</p>

In relation to 5(a)

During the 2018-2019 financial year, the State Planning Commission conducted three separate strategic planning workshops to inform development of its Strategic Plan for 2019-2020. The Strategic Plan was approved in March 2019 and outlines the priorities for the next phase of the Commission's operations. Work was also undertaken to finalise the Commission's Communications and Engagement Plan which was approved in December 2018.

The draft State Planning Policies were released for public consultation in July 2018. This work included:

- Engagement with stakeholders on the draft State Planning Policy Framework;
- Achieving State Planning Policy Agency Reference Group endorsement of the draft State Planning Policy Framework;
- Preparation and release of State Planning Policies Discussion Drafts; and
- Targeted consultation of final State Planning Policies.

Work was also progressed on a new Regional Planning Framework to enable local government areas to prepare regional plans that provide direction for the regions' future planning. Work undertaken by the Department included:

- Workshops and business case preparation, completed in July 2018;
- Development of a draft business case, business plan and draft Joint Planning Arrangements Toolkit;
- Finalisation of the Joint Planning Arrangements Toolkit in February 2019.

In relation to 5(b)

The 'Principles of Good Planning' set out in section 14 of the Act are referenced in the State Planning Policies which are available on the SA Planning Portal. These State Planning Policies are the highest order policy document in South Australia's planning system. They outline matters of importance to the state in land use planning and development and provide a policy environment aimed at enhancing our liveability, sustainability and prosperity.

Sixteen State Planning Policies were approved on 31 January 2019 and came into effect in May 2019:

- | | |
|---------------------------------|--|
| 1. Integrated Planning | 10. Key Resources |
| 2. Design Quality | 11. Strategic Transport and Infrastructure |
| 3. Adaptive Reuse | 12. Energy |
| 4. Biodiversity | 13. Coastal Environment |
| 5. Climate Change | 14. Water Security and Quality |
| 6. Housing Supply and Diversity | 15. Natural Hazards |
| 7. Cultural Heritage | 16. Emissions and Hazardous Activities |
| 8. Primary Industry | |
| 9. Employment Lands | |

The Department also delivered six State Planning Policies for Special Legislative Schemes that are of significant environmental importance that came into effect in May 2019:

17. River Murray Act 2003
18. Adelaide Dolphin Sanctuary Act 2005
19. Marine Parks Act 2007
20. Arkaroola Protection Act 2012
21. Character Preservation (Barossa Valley) Act 2012
22. Character Preservation (McLaren Vale) Act 2012

Delivery of the Planning and Design Code involves three key stages – the development of policy discussion papers, preparation of the Code library, and spatial application of the Code across the state. Work in the 2018-19 year included the release of several policy discussion and position papers, workshops and briefings on the phased consultation and implementation process for the Code, and statutory consultation on Phase One (Land Not Within Council Areas) of the Code.

In relation to 5 (c)

Delivered in stages, the new Performance Indicators Scheme to provide information about the overall health of the planning system will be operational by mid-2020. A discussion paper was released on the development of the scheme, its performance targets and indicators with public consultation taking place between August-October 2018. The Commission endorsed the Scheme for the Minister's approval in May 2019.

In relation to 5 (d):

The Minister did not exercise a power of review in 2018-19.

Reporting required under the *Carers' Recognition Act 2005*

The *Carers' Recognition Act 2005* is deemed applicable for the following: Department of Human Services, Department for Education, Department for Health and Wellbeing, Department of State Development, Department of Planning, Transport and Infrastructure, South Australia Police and TAFE SA.

Section 7: Compliance or non-compliance with section 6 of the Carers Recognition Act 2005 and (b) if a person or body provides relevant services under a contract with the organisation (other than a contract of employment), that person's or body's compliance or non-compliance with section 6.

Not applicable.

Public complaints

Number of public complaints reported

Complaint categories	Sub-categories	Example	Number of Complaints YYYY-YY
Professional behaviour	Staff attitude	Failure to demonstrate values such as empathy, respect, fairness, courtesy, extra mile; cultural competency	0
Professional behaviour	Staff competency	Failure to action service request; poorly informed decisions; incorrect or incomplete service provided	0
Professional behaviour	Staff knowledge	Lack of service specific knowledge; incomplete or out-of-date knowledge	0
Communication	Communication quality	Inadequate, delayed or absent communication with customer	0
Communication	Confidentiality	Customer's confidentiality or privacy not respected; information shared incorrectly	0
Service delivery	Systems/technology	System offline; inaccessible to customer; incorrect result/information provided; poor system design	0
Service delivery	Access to services	Service difficult to find; location poor; facilities/ environment poor standard; not accessible to customers with disabilities	0
Service delivery	Process	Processing error; incorrect process used; delay in processing application; process not customer responsive	0
Policy	Policy application	Incorrect policy interpretation; incorrect policy applied; conflicting policy advice given	0
Policy	Policy content	Policy content difficult to understand; policy unreasonable or disadvantages customer	0

Complaint categories	Sub-categories	Example	Number of Complaints YYYY-YY
Service quality	Information	Incorrect, incomplete, out dated or inadequate information; not fit for purpose	0
Service quality	Access to information	Information difficult to understand, hard to find or difficult to use; not plain English	0
Service quality	Timeliness	Lack of staff punctuality; excessive waiting times (outside of service standard); timelines not met	0
Service quality	Safety	Maintenance; personal or family safety; duty of care not shown; poor security service/ premises; poor cleanliness	0
Service quality	Service responsiveness	Service design doesn't meet customer needs; poor service fit with customer expectations	0
No case to answer	No case to answer	Third party; customer misunderstanding; redirected to another agency; insufficient information to investigate	0
		Total	0

Neither the Minister for Planning nor DPTI received any formal complaints in relation to the Commission during the 2018-19 period.

Data for previous years is included with DPTI data.

Service improvements for period

SCAP Review

A review of the State Commission Assessment Panel (SCAP) was completed in November 2018 which resulted in a number of recommendations that were implemented by Commission and SCAP in 2018-2019.

This internal review drew on interviews with members from SCAP and members from the Department of Planning, Transport and Infrastructure. There was also consideration of public and media sentiment and the principle of transparency articulated in the Community Engagement Charter.

At the centre of this review was the need for openness and transparency in how SCAP operates. The key service improvements implemented included:

- public hearings;
- agendas and minutes for Crown items being made available on the SCAP website; and
- the ability for the public to keep apprised of state government projects, particularly crown development applications which were historically considered in confidence.

SPC and Committee membership

To ensure the State Planning Commission and its committee memberships comprise the right mix of the necessary expertise and experience, a number of new appointments were made in 2018-2019 including a new State Planning Commission Chair Mr Michael Lennon; two new State Planning Commission members, Ms Helen Dyer and Mr Craig Holden; a new Building Committee Chair, Mr Gavin Leydon and two new SCAP members, Ms Sally Roberts and Mr Mark Adcock.

Appendix: Audited financial statements 2018-19

For official use only



Government of South Australia
Auditor-General's Department

Our ref: A19/141

30 September 2019

Level 9
State Administration Centre
200 Victoria Square
Adelaide SA 5000
DX 56208
Victoria Square
Tel +618 8226 9640
Fax +618 8226 9688
ABN 53 327 061 410
audgensa@audit.sa.gov.au
www.audit.sa.gov.au

Mr M Lennon
Chair
State Planning Commission
GPO Box 1815
ADELAIDE SA 5001

Dear Mr Lennon

Audit of State Planning Commission for the year to 30 June 2019

We have completed the audit of your accounts for the year ended 30 June 2019. Two key outcomes from the audit are the:

- 1** Independent Auditor's Report on your agency's financial report
- 2** audit management letters.

1 Independent Auditor's Report

We are returning the financial statements for the State Planning Commission, with the Independent Auditor's Report. This report is unmodified.

The *Public Finance and Audit Act 1987* allows me to publish documents on the Auditor-General's Department website. The enclosed Independent Auditor's Report and accompanying financial statements will be published on that website on Tuesday 22 October 2019.

2 Audit management letters

As the audit did not identify any significant matters requiring management attention, we will not issue any audit management letters.

What the audit covered

Our audits meet statutory audit responsibilities under the *Public Finance and Audit Act 1987* and the Australian Auditing Standards.

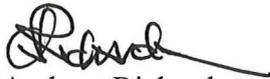
For official use only

Our audit covered the principal areas of the agency's financial operations and included test reviews of financial transactions

We concluded that the financial report was prepared in accordance with the financial reporting framework in this respect.

I would like to thank the staff and management of your agency for their assistance during this year's audit.

Yours sincerely

A handwritten signature in black ink, appearing to read "Andrew Richardson", with a long horizontal flourish extending to the right.

Andrew Richardson

Auditor-General

enc



Level 9
State Administration Centre
200 Victoria Square
Adelaide SA 5000
DX 56208
Victoria Square
Tel +618 8226 9640
Fax +618 8226 9688
ABN 53 327 061 410
audgensa@audit.sa.gov.au
www.audit.sa.gov.au

To the Chair State Planning Commission

As required by section 31(1)(b) of the *Public Finance and Audit Act 1987*, I have audited the financial report of the State Planning Commission for the financial year ended 30 June 2019.

Opinion

In my opinion, the accompanying financial report gives a true and fair view of the financial position of the State Planning Commission as at 30 June 2019, its financial performance and its cash flows for the year then ended in accordance with the Treasurer's Instructions issued under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards.

The financial report comprises:

- a Statement of Comprehensive Income for the year ended 30 June 2019
- a Statement of Financial Position as at 30 June 2019
- a Statement of Changes in Equity for the year ended 30 June 2019
- notes, comprising significant accounting policies and other explanatory information
- a Certificate from the Chair, State Planning Commission and the Executive Director Planning and Land Use Services, Department of Planning Transport and Infrastructure.

Basis for opinion

I conducted the audit in accordance with the *Public Finance and Audit Act 1987* and Australian Auditing Standards. My responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the financial report' section of my report. I am independent of the State Planning Commission. The *Public Finance and Audit Act 1987* establishes the independence of the Auditor-General. In conducting the audit, the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants* have been met.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the State Planning Commission for the financial report

The State Planning Commission is responsible for the preparation of the financial report that gives a true and fair view in accordance with the Treasurer's Instructions issued under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of the financial report that gives a true and fair view and that is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the State Planning Commission's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the State Planning Commission
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

My report refers only to the financial report described above and does not provide assurance over the integrity of electronic publication by the entity on any website nor does it provide an opinion on other information which may have been hyperlinked to/from the report.

I communicate with the State Planning Commission about, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during the audit.

A handwritten signature in black ink, appearing to read "A. Richardson", with a long horizontal stroke extending to the right.

Andrew Richardson

Auditor-General

30 September 2019

State Planning Commission

Financial Statements

for the year ended 30 June 2019

State Planning Commission
Statement of Comprehensive Income
for the year ended 30 June 2019

	Note	2019	2018
	No	\$'000	\$'000
Expenses			
Board fees and remuneration	3	780	946
Supplies and services	5	59	37
Total Expenses		839	983
Income			
Resources received free of charge	1.2	839	983
Total Income		839	983
Net cost of providing services		-	-
Net Result			
Total comprehensive result		-	-

The net result and total comprehensive result are attributable to the SA Government as owner.

The above statement should be read in conjunction with the accompanying notes.

State Planning Commission
Statement of Financial Position
as at 30 June 2019

	2019	2018
	\$'000	\$'000
Current assets		
Receivables	20	47
Total Current Assets	20	47
Total Assets	20	47
Current liabilities		
Payables	6	47
Total Current Liabilities	20	47
Net assets	-	-
Equity		
Retained earnings	-	-
Total Equity	-	-

Total equity is attributable to the SA Government as owner.

State Planning Commission
Statement of Changes In Equity
for the year ended 30 June 2019

	Retained Earnings \$'000	Total Equity \$'000
Balance at 30 June 2017	-	-
Net result for 2017-18	-	-
Total Comprehensive Result for 2017-18	-	-
Balance at 30 June 2018	-	-
Net result for 2018-19	-	-
Total Comprehensive Result for 2018-19	-	-
Balance at 30 June 2019	-	-

All changes in equity are attributable to the SA Government as owner.

State Planning Commission
Notes to and forming part of the financial statements
for the year ended 30 June 2019

Note 1: Basis of Financial Statements

1.1. Reporting Entity

The State Planning Commission (the Commission) was established pursuant to the *Planning, Development and Infrastructure Act 2016* (the Act). The Commission is the State's principal planning advisory and development assessment body established under the Act.

The Commission does not control any other entity and has no interest in unconsolidated structured entities.

1.2. Financial Arrangements

The financial activities of the Commission are supported by the Department of Planning Transport and Infrastructure (the Department). The Commission is accountable to the Minister for Planning for the administration of the Act and to further the Act's objects and principles. The Department of Planning, Transport and Infrastructure administers the South Australian Planning and Development System, leading and presenting South Australia's strategic land use and development planning, and assessing applications for land use and development.

The only income received by the Commission are the services provided free of charge by the Department.

1.3. Statement of compliance

The financial statements of the Commission have been prepared in compliance with section 23 of the *Public Finance and Audit Act 1987*.

The financial statements are general purpose financial statements. The accounts have been prepared in accordance with relevant Australian Accounting Standards (Reduced Disclosure Requirements), and comply with Treasurer's Instructions and Accounting Policy Statements promulgated under the provisions of the *Public Finance and Audit Act 1987*.

The Commission has applied Australian Accounting Standards that are applicable to not-for-profit entities, as the Commission is a not-for-profit entity. Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective, have not been adopted by the Commission for the period ending 30 June 2019.

1.4. Basis of preparation

The financial statements have been prepared based on a twelve month period and presented in Australian currency. The historical cost convention is used unless a different measurement basis is specifically disclosed in the notes.

All amounts in the financial statements and accompanying notes have been rounded to the nearest thousand dollars (\$'000).

Assets and liabilities that will be sold, consumed or realised as part of the normal operating cycle are classified as current assets or current liabilities, all other assets and liabilities are classified as non-current.

1.5. Taxation

The Commission is not subject to income tax. The Commission is liable for payroll tax, fringe benefits tax, goods and services tax (GST) and the Emergency Services Levy.

The net amount of the GST receivable/payable to the ATO is not recognised as a receivable/payable in the Statement of Financial Position as the Commission is a member of an approved GST group of which the Department of Planning, Transport and Infrastructure is responsible for the remittance and collection of GST.

State Planning Commission
Notes to and forming part of the financial statements
for the year ended 30 June 2019

Note 2: Objectives of the State Planning Commission

The Commission is responsible for making recommendations to the Minister for Planning on the administration of the *Planning, Development and Infrastructure Act 2016*. The Commission guides decision making of State and Local Government and community and business organisations with respect to planning, development and infrastructure provisions in South Australia.

State Planning Commission
Notes to and forming part of the financial statements
for the year ended 30 June 2019

Note 3: Board Fees and Remuneration

State Planning Commission

ANDERSON T (resigned 05/10/2018)
 DAVIS M J (resigned 11/10/2018)
 DELBRIDGE F (resigned 07/10/2018)
 DYER H L (appointed 01/11/2018)
 FINLAY J M H (resigned 09/10/2018)
 HOLMES A N
 HOLDEN C A (appointed 01/11/2018)
 LENNON M A (re-appointed 01/11/2018)
 SMITH S J*

State Commission Assessment Panel

ADCOCK M (appointed 01/12/2018)
 BRANFORD C (re-appointed 1/12/2018)
 CRAFTER S J (end date 30/11/2018)
 DUNGEY P J (re-appointed 01/12/2018)
 DYER H L (resigned 30/11/2018 and reappointed 7 May 2019)
 FOGARTY S M (re-appointed 01/12/2018)
 MUTTON D R (re-appointed 01/12/2018)
 O'LOUGHLIN D A (appointed 21/02/2019 to 20/05/2019)
 ROBERTS S (appointed 01/12/2018)

Building Committee

FRISBY D (extended 02/10/2018)
 HARMER P (appointed 05/12/2018)
 KARUPPIAH N* (extended 02/10/2018)
 LEYDON G (extended 02/10/2018)
 PAYNE J (extended 02/10/2018)
 SHILLABEER J (extended 02/10/2018)
 SOULIO D* (extended 02/10/2018)
 TAYLOR A (resigned 02/10/2018)

*In accordance with the Premier and Cabinet Circular No. 016, government employees did not receive any remuneration for board/committee duties during the financial year.

The number of members whose remuneration received or receivable falls within the following bands:

	2019	2018
\$0 - \$19 999	11	11
\$20 000 - \$39 999	5	-
\$40 000 - \$59 999	5	6
\$60 000 - \$79 999	3	6
\$140 000 - \$159 999	1	-
\$200 000 - \$219 999	-	1
Total Number of Members	25	24

Remuneration of members reflects all costs of performing commission member duties including sitting fees, superannuation contributions, fringe benefits tax and any other salary sacrifice arrangements. The total remuneration received or receivable by members was \$0.786m (\$0.946m).

State Planning Commission
Notes to and forming part of the financial statements
for the year ended 30 June 2019

3.1 Key Management Personnel

Key management personnel of the Commission include the Minister for Planning and the State Planning Commission members who have responsibility for the strategic direction and management of the Commission.

Total compensation for key management personnel was \$0.485m (\$0.612m).

The compensation disclosed in this note excludes salaries and other benefits the Minister for Planning receives. The Minister's remuneration and allowances are set by the *Parliamentary Remuneration Act 1990* and the Remuneration Tribunal of SA respectively and are payable from the Consolidated Account (via the Department of Treasury and Finance) under section 6 the *Parliamentary Remuneration Act 1990*.

Note 4: Related Party Transactions

The Commission is a statutory authority established pursuant to the *Planning, Development and Infrastructure Act 2016* and is an instrumentality of the Crown.

Related parties of the Commission include all key management personnel and their close family members; all Cabinet Ministers and their close family members; and all public authorities that are controlled and consolidated into the whole of government financial statements and other interests of the Government.

Transactions with Key Management Personnel and other related parties

There were no transactions with key management personnel and other related parties during the year.

Note 5: Supplies and Services

	2019	2018
	\$'000	\$'000
Supplies and Services		
Auditor's remuneration	7	6
Other supplies and services*	52	31
Total Supplies and Services	59	37

*Supplies and services for the year ended 30 June 2018 were adjusted to correct an overstatement error amounting to \$0.103 million identified in the year ended 30 June 2019. A corresponding adjustment was made to resources received free of charge. The error identified did not have an impact to equity.

Note 6: Payables

	2019	2018
	\$'000	\$'000
Payables		
Accrued expenses	6	27
Accrued board fees and remuneration	12	17
Employment on-costs	2	3
Total Payables	20	47

State Planning Commission
Notes to and forming part of the financial statements
for the year ended 30 June 2019

Note 7: Contingent Assets and Contingent Liabilities

The Commission is not aware of any contingent assets and contingent liabilities as at 30 June 2019.

Note 8: After Balance Date Events

The Commission is not aware of any events occurring after balance date.