

Date Thursday, 21 February 2019 at 9.30 am
Venue Kardi Munaintya Meeting Room, Ground Floor, 50 Flinders Street, Adelaide
ATTENDANCE:
Commission Members Michael Lennon (Chair), Helen Dyer, Allan Holmes, Craig Holden, Sally Smith (Ex-Officio)
DPTI Staff Jessie Surace, Wiebke Billows, Emma Williams, Anita Allen, Alison Collins, Mary-Ellen Catchpole, Mike Burdett
Guests Simone Fogarty (SCAP Presiding Member)

Agenda No.	Item	Presenter
1.0	GENERAL BUSINESS	
1.1	Welcome and Apologies	Chair
1.2	Declaration of Conflict of Interest / Gifts & Benefits	Chair
1.3	Actions Register	
1.4	Chair's Report	Chair
1.5	Members Update	All
1.6	Confirmation of Minutes – 31 January 2019	Chair
1.7	Review of SCAP Minutes for Noting 24 January 2019 14 February 2019	Chair
2.0	CORRESPONDENCE	
3.0	MATTERS FOR ADVICE TO MINISTER	
4.0	MATTERS FOR DECISION	
4.1	Character and Heritage	Anita Allen/ Alison Collins/ Mary-Ellen Catchpole
4.2 C	SCAP Practice and Operating Directions	Wiebke Billows
4.3 C	SCAP Appointments	Wiebke Billows
5.0	MATTERS FOR NOTING	
5.1	SCAP Update	Simone Fogarty
5.2	Communications and Engagement Report	Emma Williams
5.3 C	Ex-Officio Report	Sally Smith
5.4	Building Compliance Update	Mike Burdett
6.0	ANY OTHER BUSINESS	
7.0	MEETING FINALISATION	
7.1	Meeting Evaluation	Craig Holden
7.2	MEETING CLOSE	