



Minutes of Meeting

Meeting No. 191

Date	Thursday, 17 July 2025
Venue	9.02 Inparri Kuu Seminar Room, Level 9, 83 Pirie Street and Microsoft Teams
Members	Craig Holden (Chair), Lisa Teburea, David O'Loughlin, Stephanie Johnston, Brett Steiner (Ex-Officio)
Additional Member	Anne Moroney (Item 7.2 Workshop 1: Country Regional Plans – Engagement Summary and Recommendations)
Apologies	John Stimson
DHUD Staff	Morgan Ellis, Marc Voortman, James Szabo, Jessica Porter, Dean Fisher, Jason Bailey, Hayley Pasut, Ben Sieben, Rhiannon Hardy, Andrew Mitchell, Grant Croft, Amy Barratt

1 GENERAL BUSINESS

1.1 Acknowledgement of Country

The Chair acknowledged the traditional custodians of the land on which the Commission meets, and paid respect to Elders past, present and emerging.

1.2 Welcome and Apologies

The Chair welcomed all in attendance to the meeting.

1.3 Declaration of Conflict of Interest / Gifts and Benefits

The Commission noted John Stimson declared a conflict of interest in relation to Item 5.1 Appointment of Occasional Members to the Land Division Assessment Panel and was an apology for the meeting.

1.4 SPC Action Register

The Commission noted the SPC Action Register.

1.5 Chair's Report

The Commission resolved to:

- 1) Approve the designation of this item as Not Confidential (Release Immediately).
- 2) Note the Chair's report as read.

1.6 Member Updates

The Commission noted the Member updates.

1.7 SCAP Confidential and Public Minutes for Noting – 9 July 2025

The Commission noted the SCAP Confidential and Public Minutes of the 9 July 2025 meeting.

1.8 SPC Confidential Minutes for Adoption – 3 July 2025

The Commission formally adopted the SPC Confidential Minutes of the 3 July 2025 meeting.

1.9 Code Amendment Initiation Advice

The Commission noted the Code Amendment Initiation Advice with nil revisions.

1.10 Register of SCAP Appeals

The Commission noted the Register of SCAP Appeals.

2 CORRESPONDENCE

Nil

3 ADDITIONAL RESOURCES

Nil

4 MATTERS FOR ADVICE TO MINISTER

Nil

5 MATTERS FOR DECISION

5.1 Appointment of Occasional Members to the Land Division Assessment Panel

Ben Sieben addressed the Commission.

The Commission resolved to:

- 1) Approve the designation of this item as Not Confidential (Release Immediately).
- 2) Agree to appoint the following people as Occasional Members of the Land Division Assessment Panel (LDAP) commencing from the date the Terms and Conditions of Appointment is accepted until 31 May 2026:
 - a. Mr Mark Adcock
 - b. Mr David Altmann
 - c. Mr Jamie Botten
- 3) Approve and authorise the Chair to sign the letters of appointment (**Attachment 1**) enclosing the Terms and Conditions of Appointment (**Attachment 2**).
- 4) Approve and authorise the Chair to make any minor amendments to the attachments as required.
- 5) Approve and authorise the Chair of the Commission to sign the letter to the Minister for Planning (**Attachment 3**) advising of the recent additional appointments of occasional members.
- 6) Note the approved LDAP Practice and Operating Directions (**Appendix A**).

5.2 State-Wide Bushfire Hazards Overlay Code Amendment related updates to Practice Directions and Ministerial Building Standards

This item was considered in confidence and is included in the commission's confidential minutes of the 17 July meeting.

6 MATTERS FOR NOTING

6.1 Future Living Code Amendment (Part 2) – Spatial Application

This item was considered in confidence and is included in the commission's confidential minutes of the 17 July meeting.

7 OTHER BUSINESS

7.1 Presentation 1: Greater Edinburgh Parks Infrastructure Plan

Grant Croft and Amy Barratt addressed the Commission.

The Commission noted the presentation and discussion.

7.2 Workshop 1: Country Regional Plans – Engagement Summary and Recommendations

James Szabo, Dean Fisher and Bret Woods addressed the Commission.

The Commission noted the discussion.

8. MEETING FINALISATION

8.1 Next Meeting

Thursday, 7 August 2025.

8.2 Confirmation of Minutes and Confidential Minutes

The Commission resolved that the Confidential Minutes of the meeting held today, 17 July 2025, be confirmed as a true and accurate record.

8.3 Meeting Close

The Chair thanked all in attendance and declared the meeting closed at 3:00pm.

Confirmed 17/07/2025

A handwritten signature in black ink, appearing to be 'Craig Holden', with a long horizontal flourish extending to the right.

Craig Holden
Chair