

# Meeting Agenda

Meeting No. 21

**Date** Thursday, 20 September 2018 at 9.00 am

**Venue** Kardi Munaintya Room, Ground Floor, 50 Flinders Street, Adelaide

**Members** Tim Anderson QC (Chair), Matt Davis, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith (Ex Officio)

**In Attendance** Jessie Surace (Governance Unit - DPTI)

**Presenters** Simone Fogarty (Item 4.1)  
Anita Allen/ Jason Bailey (Item 5.1)  
Wayne Hutchinson (Item 5.4)

Item No.	Agenda Item	Lead
<b>1.0</b>	<b>GENERAL BUSINESS</b>	
1.1	Welcome and Apologies	Chair
1.2	Declaration of conflict of Interest / Gifts & Benefits	Chair
1.3	Chair's report (verbal)	Chair
1.4	Members Update (verbal)	Members
1.5	Confirmation of Minutes <ul style="list-style-type: none"> <li>• 30 August 2018</li> </ul>	Chair
1.6	Confirmation of Out of Session noting / endorsement <ul style="list-style-type: none"> <li>• 03 September 2018</li> </ul>	Chair
<b>2.0</b>	<b>STRATEGIC MATTERS</b>	
2.0	Nil	
<b>3.0</b>	<b>MATTERS FOR ADVICE TO MINISTER</b>	
3.1	Nil	
<b>4.0</b>	<b>MATTERS FOR NOTING</b>	
<b>4.1</b>	SCAP Update (verbal)	Simone Fogarty

<b>5.0</b>	<b>MATTERS FOR DECISION</b>	
5.1	Initiation of Code Preparation	Anita Allen/ Jason Bailey
5.4	Annual Report	Wayne Hutchinson
<b>6.0</b>	<b>OTHER BUSINESS</b>	
6.1	Standing Item	
<b>7.0</b>	<b>NEXT MEETING</b>	
	04 October 2018	
<b>8.0</b>	<b>MEETING CLOSED</b>	

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