

STATE PLANNING COMMISSION - DECISION REGISTER

Date	Agenda Ref	Decision	Attendees	Knet Reference
30/08/2018	1.4	The commission noted the minutes	Tim Anderson, Matt Davis, Fairlie Delbridge, Janet Finlay, Michael Lennon, Sally Smith	Minutes #13067020
30/08/2018	1.5	The Commission noted the report tabled by the Acting Chair.	Tim Anderson, Matt Davis, Fairlie Delbridge, Janet Finlay, Michael Lennon, Sally Smith	Minutes #13067020
30/08/2018	3.1	The Commission notes the conclusions to the review and notes that as a consequence there will be no material change to the definition of the areas of the Act in the foreseeable future to the extent that minor and incidentals are proposed.	Tim Anderson, Matt Davis, Fairlie Delbridge, Janet Finlay, Michael Lennon, Sally Smith	Minutes #13067020
2/08/2018	3.1	The commission resolved: 1. To note the paper as read	Tim Anderson, Matt Davis, Fairlie Delbridge, Janet Finlay, Allan Holmes & Sally Smith	Minutes #12952786
2/08/2018	3.2	The commission resolved: 1. To note the paper as read	Tim Anderson, Matt Davis, Fairlie Delbridge, Janet Finlay, Allan Holmes & Sally Smith	Minutes #12952786
2/08/2018	4.1	The Commission resolves to: • Adopt Option 2 • Commission noted the attached Hearing Panel Report, however will provide alternative recommendations for the State Planning Commission's advice to the Minister for Planning in accordance with section 25(15) of the Development Act 1993.	Tim Anderson, Matt Davis, Fairlie Delbridge, Janet Finlay, Allan Holmes & Sally Smith	Minutes #12952786
19/07/2018	2.1	The commission resolved: 1. To note the paper as read 2. To note the outstanding controls/treatments that require action. 3. Amend the charter and review the risk register every 6 months rather than quarterly; and 4. For Allan to revise Strategic Plan and Charter and send to members out of session for consideration prior to discussion at a future Commission meeting	Tim Anderson, Matt Davis, Fairlie Delbridge, Allan Holmes, Michale Lennon & Sally Smith	Minutes #12857196
19/07/2018	3.1	The commission noted the paper as read.	Tim Anderson, Matt Davis, Fairlie Delbridge, Allan Holmes, Michale Lennon & Sally Smith	Minutes #12857196
21/06/2018	1.3	1. The Commission resolved for members to raise funding requests through the Ex-Officio member. If the Ex-Officio cannot organise funding it will be discussed with Commission members. 2. The members resolved that the Chair should have a small discretionary budget that can be used for events, conferences etc.	Matt Davis, Fairlie Delbridge, Janet Finlay, Michael Lennon and Sally Smith	12792450
21/06/2018	6.2	The Commission resolved to: 1. Approve the Communications and Engagement Plan – Draft State Planning Policies (Attachment 1) and resolve that it meets the requirements of the Community Engagement Charter in accordance with 73(6)(b) of the Planning, Development and Infrastructure Act 2016. 2. Approve details of the launch event out of session. 3. Forward a save the date for the launch event to all stakeholders. 4. Raise the launch with the Minister for Planning's Office seeking his attendance and support. 5. Consider the SPP Commission summary document out of session. 6. Have a presentation kit prepared for the Commission and other presenters. 7. Confirm Commission spokespeople for the SPPs. 6.3 Mid Murray DPA Outcome • The Commission noted the paper as read	Matt Davis, Fairlie Delbridge, Janet Finlay, Michael Lennon and Sally Smith	12792450
24/05/2018	5.1	The Commission resolved to include Ms Robyn Taylor as an additional heritage expert, as a former member of the Local Heritage Advisory Committee, on the hearing panel for the purposes of considering the Heritage Place Development Plan Amendment by the City of Charles Sturt.	Tim Anderson, Fairlie Delbridge, Janet Finlay, Sally Smith	Minutes #12710573
3/05/2018	5.1	The Commission resolved: 1. That the draft Management Plan for the Adelaide International Bird Sanctuary National Park-Winaitinyaiyi Pangkara prepared by DEW is generally consistent with the: a. Principles and policies of the 30-Year Plan for Greater Adelaide 2017 Update (The Plan). b. Provisions of the Land Not Within a Council Area (Metropolitan) (consolidated 5 May 2016), Salisbury Council (consolidated 15 December 2016), Mallala Council (consolidated 20 February 2018) and Playford Council (consolidated 27 June 2017) Development Plans. 2. To write to the Department for Environment and Water (DEW) pursuant to Section 38(2a)(a) of the National Parks and Wildlife Act 1972, advising that the draft Management Plan prepared by DEW is suitable for public consultation and generally consistent with the the messages and policies of the The 30-Year Plan for Greater Adelaide-2017 update and the Land Not Within a Council Area (Metropolitan), Salisbury Council, Adelaide Plains Council and Playford Council Development Plans. 3. To convey to DEW that there are a number of areas adjacent to the current and future Sanctuary areas, including the Dry Creek Salt Fields, Buckland Park and a number of current and former mining leases areas, where future large scale development could potentially impact the Sanctuary and should be considered in the Draft Management Plan. 4. To delegate authority to the Chair to finalise and endorse the letter to the Department of Environment and Water. 5. The Chair to provide the Minister for Planning with a copy of the letter to Department of Environment and Water.	Tim Anderson, Fairlie Delbridge, Janet Finlay, Sally Smith	Minutes #12643110
1/03/2018	5.1	The Commission resolved to: • Approve the attached Hearing Panel Report as the basis for preparing the State Planning Commission's advice to the Minister for Planning in accordance with section 25(15) of the Development Act 1993. • Delegate the finalisation of the State Planning Commission's advice (including minor amendments) to the Chair and to forward it to the Minister for Planning. • For the Chair to prepare a letter to Minister including issues discussed together with advice and flagging the Commission's desire to meet with the Minister to further discuss. The letter will be circulated to members out of session.	Tim Anderson, Matt Davis, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12416415 Item 5.1 Report #12330609

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1/03/2018	5.2	<p>The Commission resolved to:</p> <ul style="list-style-type: none"> • Establish a Hearing Panel to hear submissions and make recommendations to the Minister for Planning on the following Development Plan Amendments (DPA): <ul style="list-style-type: none"> o Southern Heritage Places DPA – by the Mid Murray Council o Heritage Places DPA – by the City of Charles Sturt o Local Heritage – Public Places DPA – by the Adelaide Hills Council. • Include the following heritage experts, as former members of the Local Heritage Advisory Committee, on the Hearing Panel: <ul style="list-style-type: none"> o Jason Schulz o Hamish Angas • The following Commission members to be included on the listed DPA Hearing Panels: <ul style="list-style-type: none"> o Southern Heritage Places DPA – by the Mid Murray Council – Allan o Heritage Places DPA – by the City of Charles Sturt - Matt o Local Heritage – Public Places DPA – by the Adelaide Hills Council - Michael 	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12416415
1/03/2018	5.3	<p>The Commission resolved to:</p> <ul style="list-style-type: none"> • Note that the DPTI Planning and Development Panel of Providers list, as well as the broader DPTI Panel of Provider lists are available for use by the State Planning Commission as required. • Advise DPTI whether there are gaps in the Panels that could be expanded upon. • Consider the composition and expertise of Commission members as part of the Commissions' performance review. 	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12416415
1/02/2018	1.4	<p>The Commission resolved to approve upload of the Strategic Plan on the portal.</p> <ul style="list-style-type: none"> • The Chair is undertaking regional visits next week to regional Council Meetings at Whyalla and Mount Gambier. • The Chair raised character preservation areas. • The Chair raised performance review and identified that the strategic plan prescribes review of the Commission's performance at six-monthly intervals against the strategic plan and the statutory obligations of the Commission. The Commission would like to review performance of the Commission prior to election. 	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12314325
1/02/2018	6.1	<p>The Commission noted the paper and agreed to participate in the proposed upcoming focus groups and car parking summit</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12314325
20/12/2017	5.1	<p>The Commission resolved to:</p> <ol style="list-style-type: none"> 1. Approve the <i>Community Engagement Charter and Guide to the Community Engagement Charter</i> in accordance with section 45 of the <i>Planning, Development and Infrastructure Act 2016 (the Act)</i>. 2. Approve the <i>Commission Engagement Report - Community Engagement Charter</i> (Attachment 1) on the matters arising from consultation. 3. Approve the attached letter to the Minister for Planning (Attachment 2) requesting the Minister adopts the Charter. 4. Delegate to the Chair of the Commission the power to finalise the above documents, sign the letter to the Minister and forward to the Minister for Planning pursuant to section 45(3) of the Act. 5. Agree for the Chair to circulate a draft of the letter to the Minister to Commission members. 	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12207016
20/12/2017	6.1	<ol style="list-style-type: none"> 1. The Commission noted the amended Risk Policy and Risk Register. 2. The Commission noted the Risk Policy and Risk Register and decided to discuss any further comments between members out of session. 	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12207016
20/12/2017	6.2	<p>The Commission noted the Agenda Report</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12207016 Item 6.2 #12154933
20/12/2017	6.3	<p>The Commission noted the attached Strategic Plan, which was approved by the Commission out of session.</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12207016
20/12/2017	7.1	<p>The Commission noted the Letter to the Minister</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12207016
20/12/2017	7.2	<p>The Commission noted the Letter from the Minister</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12207016
20/12/2017	7.3	<p>The Commission noted the Letter from the Minister</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12207016
20/12/2017	8.1	<p>The Commission would like fortnightly meetings scheduled for 2018 with one meeting being a formal meeting with papers and the following meeting to be a workshop or opportunity to progress the action list.</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12207016

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30/11/2017	5.1	<ul style="list-style-type: none"> The Commission resolved to approve the State Planning Commission Risk Policy outlining its approach to managing risk. The Commission noted the Risk Policy will form part of the State Planning Commission Governance Charter endorsed by the Commission on 26 October 2017. The Commission resolved to approve the Risk Register subject to the above mentioned amendments and noting of the Register at the next Commission meeting. The Commission resolved to approve the implementation of controls and treatments noted in the Risk Register, subjects to the amendments, with an update to be tabled at the February 2018 Commission meeting. 	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12134987
9/11/2017	3.1	<p>Dannie to prepare a simplified text only Strategic Plan including new goals, includes measures against actions and other amendments put forward by Michael. The revised plan will be forwarded to members and agreed / approved out of session.</p> <p>Additional forward facing plan for wider dissemination to be prepared after Communications and Media plan as been approved. Matt and Fairlie to liaise regarding the forward facing plan.</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12178436 Strategic Plan #12050287
9/11/2017	5.1	<p>The Commission adopted the policies within the Governance Charter subject to the changes proposed by Janet and supported by Alan.</p> <p>The Commission approved in so far as is necessary this Charter revokes any previous policies contained within the Governance Charter adopted by the State Planning Commission.</p> <p>Commission champions for the establishment of sub-committee to be the Chair and Janet.</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12178436 Governance Charter #12037657
9/11/2017	5.2	<p>The Commission resolved to approve the State Planning Commission Practice Direction (Environment and Food Production Areas - Greater Adelaide) 2017 to be notified in the gazette and published on the SA Planning Portal in accordance with section 42(4)(a) of the <i>Planning, Development and Infrastructure Act 2016</i>.</p> <p>The Commission resolved to advise the Minister prior to its notification and release.</p> <p>The Commission resolved to approved the draft Practice Direction Template as a framework for future practice directions.</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	
9/11/2017	5.3	<p>The Commission noted the curriculum vitae provided and resolved to approve appointment of the members to the Building Committee.</p> <p>Approved the Terms of Reference subject to Matt's suggested changes regarding building design/architecture.</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12178436
26/10/2017	5.1	<p>Commission approved that the following incorporation of Commission Members' comments, Chair to approve publication of consultation draft and issue of media release by 30 October 2017.</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12178381
19/10/2017	5.1	<p>The Commission resolved that the theme papers and list of State Planning Policies be considered and rationalised to achieve better consistency of language.</p> <p>The Commission resolved to initiate the preparation of the inaugural suite of State Planning Policies and endorsed the proposed implementation approach to developing draft State Planning Policies.</p>	Tim Anderson, Matt David, Fairlie Delbridge, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12178209
19/10/2017	5.2	<p>Allan to meet Sue out of session to discuss comments on draft Charter prior to returning to Commission for endorsement.</p> <p>DPTI Governance team to explore more user friendly alternatives to provide materials to Members.</p>	Tim Anderson, Matt David, Fairlie Delbridge, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12178209
19/10/2017	5.4	<ul style="list-style-type: none"> The Commission discussed the need for Specialist Members. Rather than seeking appointment of Specialist Members at this time, the Commission requested a list of providers of professional advice should it be required, noting that nomination and selection processes and Ministerial approval of Specialist Members would require significant lead time should they be needed in future. The Commission also determined not to delegate the ability for Building Committee to issue practice directions as to meeting procedures and information required for applications. 	Tim Anderson, Matt David, Fairlie Delbridge, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12178209
19/10/2017	5.5	<ul style="list-style-type: none"> DPTI to confirm appointment process for Building Committee and circulate members' curriculum vitae to Commission. The Commission did not approve the Terms of Reference and Operating Procedures nor delegation of final ratification of the Terms of Reference to the Committee. The Commission resolved to further consider the Terms of Reference following their amendment (speak to Allan) at its next meeting on 9 November. Commission requested consideration of nominating an architect to the Building Committee or list of providers of advice. 	Tim Anderson, Matt David, Fairlie Delbridge, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12178209
19/10/2017	5.6	<p>The commission:</p> <ul style="list-style-type: none"> Noted the report as read Resolved that the draft Management Plan for the Nullarbor Parks prepared by DEWNR is consistent with the: <ul style="list-style-type: none"> Principles and policies of the Eyre and Western Region Plan (April 2012) Provisions of the Land Not Within a council Area (Eyre, Far North, Riverland and Whyalla) Development Plan (consolidated 18 October 2012). approved the Chair writing to the Department of Environment and Natural Resources (DEWNR) pursuant to Section 38(2a)(a) of the National Parks and Wildlife Act 1972, advising that the draft Management Plan prepared by DEWNR is suitable for public consultation and consistent with the messages and policies of the Eyre and Western Region Plan and the Land Not Within a Council Area (Eyre, Far North, Riverland and Whyalla) Development Plan. A draft letter has been prepared for your consideration. 	Tim Anderson, Matt David, Fairlie Delbridge, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12178209

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19/10/2017	5.7	<p>The commission:</p> <ul style="list-style-type: none"> • Noted the report as read • Resolved that the draft Management Plan for the Yellabinna and Wanna Manda Parks prepared by DEWNR is consistent with the: <ul style="list-style-type: none"> o Principles and policies of the Eyre and Western Region Plan (April 2012) and the North Regional Plan (July 2010). o Provisions of the Land Not Within a council Area (Eyre, Far North, Riverland and Whyalla) Development Plan (consolidated 18 October 2012) Ceduna Council (consolidated 18 October 2012) and Streaky Bac (DC) (consolidated 11 February 2016) Development Plans. • approved the Chair writing to the Department of Environment and Natural Resources (DEWNR) pursuant to Section 38(2a)(a) of the National Parks and Wildlife Act 1972, advising that the draft Management Plan prepared by DEWNR is suitable for public consultation and consistent with the messages and policies of the Eyre and Western Region Plan and the Land Not Within a Council Area (Eyre, Far North, Riverland and Whyalla) Ceduna Council and Streaky Bay Development Plan. A draft letter has been prepared for your consideration. 	Tim Anderson, Matt David, Fairlie Delbridge, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12178209
28/09/2017	5.1	<p>Commission resolved to:</p> <ol style="list-style-type: none"> 1. Endorse framework for the Commission's draft Governance Charter. 2. Note the draft Charter will be submitted for adoption at the 19 October meeting once finalised. 3. Approve draft Service Level Agreement (amended as attached), attached Commission Work Program, and Planning Reform Implementation Strategy. 4. Note - the Commission will be provided with a detailed month to month plan of the Commission's advisory and decision roles as it relates to each element of the new system. 5. Note - intention to maintain and update the Planning Reform Implementation Strategy as required to reflect program changes. 6. Agree to provide the Planning Reform Implementation Strategy to the Minister for Planning, and then make it publicly available on the SA Planning Portal. 7. Agree for DPTI to undertake the appropriate procurement process, on behalf of the Commission, to engage Kommunikate to prepare and graphically design the Commission's communications plan and strategic plan. 8. Note - the budget allocated for implementation of the reform program and the State Planning Commission. 	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #11966115
28/09/2017	6.4	<p>Per its decision at 5.1, the Commission requested better alignment between the language used in the State Planning Policies and Code theme papers, to reflect the State Planning Policies requested by the Minister.</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #11966115
7/09/2017	1.3	<p>Members resolved to discuss this item at the Community Engagement Charter workshop.</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12178124
7/09/2017	8.4	<p>The Commission resolved that the first meeting in 2018 will be held on Thursday 18 January 2018 and every three weeks thereafter.</p>	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12178124
17/08/2017	6.1	<p>It was resolved to:</p> <ol style="list-style-type: none"> (a) Adopt the following policies that will form part of the State Planning Commission's Governance Charter: <ul style="list-style-type: none"> o Commission Role and Functions statement o Commission skills and diversity o Chair position description o Commission member position description o Role of the ex-officio o Expert/specialist members o Indemnity and insurance o Remuneration and expenses o Conflict of interest o Gifts and benefits o Commission member induction o Commission member ongoing development o Commission notice of meeting and agenda (b) Make the Governance Charter publicly available; and (c) Forward to the minister for Planning for information. 	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Michael Lennon, Sally Smith	Minutes #12178071
17/08/2017	6.2	<p>It was resolved to:</p> <ol style="list-style-type: none"> (a) endorse the 'Discussion Draft Community Engagement Charter' for informal consultation in accordance with the Engagement Plan. (b) Authorise the Chair to sign the letter to the Minister of Planning regarding the Community Engagement Charter. 	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Michael Lennon, Sally Smith	Minutes #12178071
3/08/2017	6.1	<p>It was resolved that:</p> <ol style="list-style-type: none"> (a) the Commission note the Planning and Design Code Framework as a suitable basis for progression of the preparation of the Code. (b) The Commission support the Department's intent to consult with Local Government, industry and the community using the Planning and Design code Framework. (c) The Department provide a report on the work program and resourcing for the development of the Planning and Design Code. 	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12177939 Planning & Design Code Presentation #11773730
3/08/2017	6.2	<p>It was resolved to:</p> <ol style="list-style-type: none"> (a) Initiate a proposal to prepare the Community Engagement Charter in accordance with Section 45(1) of the <i>Planning, Development and Infrastructure Act 2016</i>. (b) Engage with stakeholders on the output from the community panel and practitioner groups to further refine a draft Charter. (c) Following engagement with stakeholders formally consult in accordance with Section 45(2)(b) of the <i>Planning, Development and Infrastructure Act 2016</i>. (d) Appoint a working group of the Commission to prepare an engagement plan and finalise the Charter for public consultation, with support from the Department. (e) Advise the Minister of the intention to continue to engage with stakeholders on development of the draft Community Engagement Charter. 	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12177939

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20/07/2017	3.2	<p>It was resolved to:</p> <p>(a) Establish a committee, to be known as the <i>State Commission Assessment Panel (SCAP)</i>, pursuant to Section 29(1)(a) of the <i>Planning, Development and Infrastructure Act 2016</i>.</p> <p>(b) Appoint the following membership for the term 1 August 2017 to 30 June 2018, on the same terms and conditions as membership of the Development Assessment Commission (DAC); and that the Chair be authorised to sign Letters of Appointment.</p> <p>(c) Delegate its functions and powers as relevant authority with respect to determining whether or not to grant planning consent, to the <i>State Commission Assessment Panel (SCAP)</i> as required by Section 30(3)(a) of the <i>Planning, Development and Infrastructure Act 2016</i>.</p> <p>(d) Delegate its functions and powers relating to a proposed development in an environment and food production area that involves a division of land+C21, to the <i>State Commission Assessment Panel (SCAP)</i> pursuant to Section 7(5) of the <i>Planning, Development and Infrastructure Act 2016</i>.</p> <p>(e) Authorise the Chair to sign the Instrument of Delegation and to take any necessary steps required to action this resolution.</p> <p>(f) Review the instrument of Delegation within two months in order to consider:</p> <ul style="list-style-type: none"> •delegating specific responsibilities to the Department of Planning, Transport and Infrastructure; •on an exceptions basis, identify those matters to be determined by the <i>State Commission Assessment Panel (SCAP)</i>; and •reserve for the Commission, the setting of guidelines in relation to assessments for major developments. 	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12177221
20/07/2017	3.3	<p>It was resolved to:</p> <p>(a) Authorise the Chair to sign a letter to the Minister seeking approval to establish a Building Committee pursuant to Section 29(1)(c) of the <i>Planning, Development and Infrastructure Act 2016</i>;</p> <p>(b) Subject to the approval of the Minister, establish a Building Committee to undertake the functions currently assigned to the Building Rules Assessment Commission (BRAC) and Building Advisory Committee (BAC) under the <i>Development Act 1993</i> or the <i>Development Regulations 2008</i>.</p> <p>(c) Authorise the Chair, as directed by the Minister, to take all steps necessary to establish the Building Committee.</p> <p>(d) Delegate to the new Building Committee any functions or powers in accordance with section 30(2) of the <i>Planning, Development and Infrastructure Act 2016</i> to the Building Committee that are currently assigned to the Building rules Assessment Commission or Building Advisory Committee under the <i>Development Act 1993</i> or the <i>Development Regulations 2008</i>, to commence on 1 August 2017.</p> <p>(e) Review the role of the Building Committee and its delegated functions within six months, taking into consideration;</p> <ul style="list-style-type: none"> •the method of alignment to the National Construction Code; •the need for technical interpretation to variations to the Code; and •the methods to administer ongoing building safety. 	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #12177221
6/07/2018	1.2	The Commission resolved that papers presented to the Commission should be more robust in area of legality and actions proposed. It was further resolved that Richard Dennis will lead a discussion at a meeting regarding the role of the Commission	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #11706978
6/07/2018	3.4	It was resolved that a paper on Building Committees will be submitted in future to provide further detail to the Commission.	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #11706978
6/07/2018	7	Members of the Commission agreed that a planning day would be beneficial and it was resolved to be held at the next scheduled meeting of 20 July 2017.	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #11706978
15/06/2017	1.2.2	It was resolved to look at the DAC format for meeting papers and consider this as a guide to preparing the Commission's preferred format of papers.	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #11707003
15/06/2017	1.2.3	Resolved to record on a register Commission Member's conflicts or potential and asked to update quarterly.	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #11707003
15/06/2017	3.1	It was resolved that Commission members attend at various times across the four days of the Community Panel as convenient to ensure there is Commission representation on each of these days.	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #11707003
15/06/2017	3.1	Resolved that the Chair to contact individual stakeholders if required and invite their attendance to the Community Engagement Panel	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #11707003
15/06/2017	3.2	Resolved to defer discussion on this topic until the next meeting, being 6 July 2017. Members to give feedback on the draft proposal circulated with Agenda papers for meeting held 15 June 2017.	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #11707003
15/06/2017	3.3	Resolved to further consider risk management policy and risk categories at the meeting of 20 July 2017. Further resolved that Janet Finlay, Sally Smith and Emma Caviggion prepare a paper for the meeting of 20 July 2017.	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #11707003
15/06/2017	3.4	Resolved to defer consideration until the Commission meeting of 6 July 2017.	Tim Anderson, Matt David, Fairlie Delbridge, Janet Finlay, Allan Holmes, Michael Lennon, Sally Smith	Minutes #11707003