



# Minutes of Meeting

Meeting No. 26

<b>Date</b>	Thursday, 17 January 2019 at 9.30am
<b>Venue</b>	Kardi Munaintya, Ground Floor 50 Flinders Street, Adelaide
<b>Members</b>	Michael Lennon (Chair), Helen Dyer, Craig Holden, Allan Holmes, Sally Smith (Ex Officio)
<b>In Attendance</b>	Jessie Surace, Wiebke Billows, Emma Williams (DPTI)
<b>Presenters</b>	Anita Allen, Mary-Ellen Catchpole, Daniel Clapp, Kirsteen Mackay, Brad McCormack, Chris Powell

## 1. GENERAL BUSINESS

### 1.1. Welcome and apologies

Nil apologies

### 1.2. Declaration of conflict of Interest/ Gifts and Benefits

Helen Dyer and Michael Lennon each informed that Commission that they had been appointed to the SA Housing and Homelessness Task Force by the Minister for Human Services.

Allan Holmes declared a potential conflict of duty with reference to an aspect of item 5.2 due to his role as Coastal Protection Board Chair and would not participate in decision making.

### Actions Register

The State Planning Commission (Commission) noted the status of the Action items and amended the due date for the Chair's heritage paper to 24th January 2019.

### 1.3. Chair's Report

The Commission noted the Chair's written report and verbal update including an outline of the Chair's meeting with SCAP Presiding Member.

It is anticipated that the SCAP Practice and Operating Directions will be tabled for Commission approval by the end of February 2019.

### ACTION

1. Allan Holmes to review the draft SCAP Practice and Operating Directions prior to tabling for Commission approval.

### 1.4. Members' Update

Members provided an update on engagement activities.

- Craig Holden and Helen Dyer attended the LGA briefing on 18 December 2018.
- Sally Smith noted the upcoming Minister's briefing breakfast on 27 February 2019.



- Craig Holden observed the 20 December 2018 SCAP meeting.
- Craig Holden and Anita Allen attended a meeting with the members from the Housing Industry Association (HIA) and tabled a list of the HIA's Water Sensitive Urban Design Concerns.
  - The Commission noted that Anita Allen and Craig Holden agree on a scope of work to better understand the current state of Water Sensitive Urban Design (WSUD) policy across local government and other jurisdictions.
- Allan Holmes noted the upcoming parliamentary enquiry on Heritage that DPTI will be appearing at on 11 February 2019, to respond to the concerns raised by the Department for Environment and Water. He will attend a meeting with Anita Allen and DPTI colleagues in preparation for this enquiry.
- The Commission noted the upcoming session "Infrastructure Round Table" hosted by the UDIA, scheduled for 24 January 2019. All Members to attend.

#### **1.5. Confirmation of minutes**

##### **1.5.1. 13<sup>th</sup> December 2018**

The Minutes were confirmed as a true and accurate record.

Moved by Helen Dyer and seconded by Allan Holmes.

##### **1.5.2. 20<sup>th</sup> September 2018**

The Minutes were confirmed as a true and accurate record.

Moved by Allan Holmes and seconded by Michael Lennon.

#### **1.6. SCAP Minutes for noting**

##### **1.6.1. 13<sup>th</sup> December 2018**

##### **1.6.2. 20<sup>th</sup> December 2018**

The Commission noted the minutes.

## **2. CORRESPONDENCE**

### **2.1. Chair's response to letter from the Native Vegetation Council**

The Commission noted the letter.

## **3. STRATEGIC MATTERS**

### **3.1. Future impacts of losing planning degree in South Australia**

Kirsteen Mackay addressed the Commission on the paper.

The Commission resolved to:

- Call a meeting with a cross section of the planning profession to discuss the future of related tertiary education in the state with both the University of Adelaide and the University of South Australia; and
- Issue the attached amended letter of invitation to the distribution list following a meeting between Commission members and Kirsteen Mackay.



Moved by Allan Holmes and seconded by Helen Dyer.

**ACTION**

2. Michael Lennon to meet with Kirsteen Mackay to progress draft letter to the universities regarding planning qualifications. Chris Leishman and Flinders University to be added the distribution list.

**4. MATTERS FOR ADVICE TO MINISTER**

NIL

**5. MATTERS FOR DECISION**

**5.1. Release of the Design in the New Planning System Discussion Paper for public consultation -  
CONFIDENTIAL**

*The Commission considered this item in confidence*

Kirsteen Mackay and Brad McCormack addressed the Commission on the paper.

The Commission discussed the potential for the release of the Design Discussion Paper to be combined with that of the People and Neighbourhoods Paper.

The Commission Resolved to:

- Approve the release of the amended Design in the New Planning System Discussion Paper for consultation subject to the provision of a draft of the Communications and Engagement Plan for the release of the paper.
- Delegate authority to Craig Holden to approve any final refinements and/or editorial changes.

Moved by Helen Dyer and seconded by Craig Holden.

**ACTION**

3. Craig Holden and Anita Allen to meet with the HIA to discuss the Design Discussion Paper.
4. Commission to review the Communications and Engagement Plan following its drafting.

**5.2. Draft Land not within a Council Area Planning and Design Code for Community Engagement–  
CONFIDENTIAL**

*The Commission considered this item in confidence*

Anita Allen and Daniel Clapp addressed the Commission on the paper.

Subject to Crown Solicitor's Office advice on the adequacy of the draft Code for public release, the Commission resolved to:

- Endorse the draft Planning and Design Code (Stage 1 - Land not within a Council Area) for public consultation in accordance with the principles of the Community Engagement Charter, subject to any minor refinements sought by the State Planning Commission.
- Approve the draft mapping associated with the draft Planning and Design Code (Stage 1 - Land not within a Council Area).



- Delegate authority to approve any final refinements to the draft Planning and Design Code (Stage 1 - Land not within a Council Area) including mapping, to the Chair of the State Planning Commission.
- Note explanatory materials required to support public consultation of the draft Planning and Design Code (Stage 1 - Land not within a Council Area).
- Notify the Minister for Planning of the State Planning Commission's decision to endorse the draft Planning and Design Code (Stage 1 - Land not within a Council Area) for public consultation.

Moved by Craig Holden and seconded by Helen Dyer.

**ACTION**

5. Allan Holmes to work with Anita Allen on Heritage and Coastal overlays.
6. The Commission requested that Crown Solicitor's Office advice on the draft Planning and Design Code is distributed to the Commission prior to release for consultation.

**6. MATTERS FOR NOTING**

**6.1. Strategic Plan – Current Draft - CONFIDENTIAL**

*The Commission considered this item in confidence*

The Commission noted the current draft is circulated in preparation for the Strategic Planning Session on 24 January 2019. Allan Holmes to facilitate the session.

**ACTION**

7. Michael Lennon to arrange an introductory meeting with the DPTI Chief Executive and all Commission members.

**6.2. Change Roadmap 2019**

Mary-Ellen Catchpole and Anita Allen addressed the Commission on the paper.

The Commission noted the methodology for working with councils and the Commission's proposed role throughout the conversion process from Development Plans to Code.

The Commission noted that Sally Smith will work with Andrew McKeegan on coordinating a briefing to State agencies in the near future.

**ACTION**

8. The Commission requested Emma Williams arrange an event for Council Mayors, CEOs and Elected Members on the introduction of the code.
9. Michael Lennon to arrange a meeting with the Commission and the UDIA.

**6.3. Building Compliance arrangements in South Australia**

Chris Powell and Anita Allen addressed the Commission on the paper.

The Commission noted the report.



**ACTION**

10. The Commission requested an update following 8 February 2019 Building Minister's Forum on any implications for the Commission and Building Committee Work Program arising from discussions about compliance issues.

**6.4. SPC Communications and Engagement report**

Emma Williams addressed the Commission on the report.

The Commission noted the report and requested minor amendments to the Commission's Communications and Engagement Strategy.

**7. ANY OTHER BUSINESS**

**NEXT MEETING**

Thursday 31st January 2019 at 9.30am at 50 Flinders Street, Adelaide.

**8. MEETING FINALISATION**

**8.1. Meeting close**

The Chair thanked all in attendance and declared the meeting closed at 3:28 pm.

Helen Dyer evaluated the meeting.

Confirmed as a true and accurate record:

A handwritten signature in cursive script that reads "Michael Lennon". A horizontal line is drawn underneath the signature.

**Michael Lennon**  
Chair

31/01/2019